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Rules of NORTHLAND MICROLIGHT CLUB INCORPORATED



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**1 Name**

The name of the Society is Northland Microlight Club Incorporated the "Club")

**2 Objects**

The objects for which the Club is established are

- 2 1 To encourage, foster, and promote sport and recreational flying
- 2 2 To act as a controlling body, when and where necessary, for any aspect of any form of sport and recreational flying
- 2 3 To collect and supply information and advise on all or any matters pertaining to sport and recreational flying
- 2 4 To promote and hold either alone or jointly with any other Association, Club, Company, or Person, meetings, contests, gymkhana, carnivals, competitions, matches, exhibitions, or trials and accept, offer, give or contribute towards prizes, medals and awards to participants and others
- 2 5 To promote and hold dances, balls, parties, social events or other entertainments for the purpose of promoting or assisting any of the objects of the Club

**3 Powers**

To carry out these objects the Club is empowered as follows

- 3 1 To raise money by subscriptions and to grant any rights or privileges to subscribers
- 3 2 To buy, sell, lease, hire, mortgage, charge or exchange or otherwise deal with any real or personal property
- 3 3 To take any gift of property, whether subject to any special trust or not, for any one or more of the objects of the Club
- 3 4 To take any lawful steps for the purpose of procuring contributions to the funds of the Club
- 3 5 From time to time subscribe or contribute to any patriotic or charitable, benevolent or useful object of a public character
- 3 6 To delegate a portion of the work of the Club and to pay a portion of its funds to any organisations formed for the advancement of any branch of aeronautics and appoint representatives on any such bodies
- 3 7 To join or affiliate as a member of any club, association, or society, whether incorporated under the Incorporated Societies Act 1908 or not, and having as one of its objects the advancement or government of aeronautics

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- 3 8 To enter into any contracts, agreements, leases or arrangements with any person, firm, syndicate, corporation, Local Authority, Government Department, State-Owned Enterprise, or company that may seem conducive to the objects of the Club and to surrender and accept surrender of leases and terminate any such contracts, agreements or arrangements
- 3 9 To borrow, raise, or secure the payment of money in such a manner as the Club shall think fit, and in particular by mortgages, debentures, or debenture stock, perpetual or otherwise, charges upon all or any of the Club's undertakings, goodwill, property and assets (both present and future) including its future acquired property, and to purchase, redeem, or pay off such securities
- 3 10 To draw, make, accept, endorse, execute, issue, and negotiate promissory notes, bills of exchange, bills of lading, warrants, debentures and other negotiable or transferable instruments
- 3 11 To invest, lend and deal with the moneys of the Club upon such security and in such manner as may from time to time be determined
- 3 12 To appoint, remove or suspend any secretaries, treasurers, officers, clerks, agents or servants and to direct and control them and fix and pay their remuneration, if any
- 3 13 To do all or any of the things as are authorised by these Rules or by the Incorporated Societies Act 1908 and its amendments alone or in conjunction with another or others
- 3 14 To do such other things as are incidental to, or conducive to, the attainment of the above objects

PROVIDED HOWEVER that the forgoing objects shall in no way limit the rights and powers conferred upon Societies incorporated under the Incorporated Societies Act 1908, or any amendments thereto

### 4 **Income**

All income and property of the Club shall be applied solely towards the promotion of the objects of the Club

### 5 **Membership**

- 5 1 Prospective members shall apply on the official form available from the Secretary Subscriptions and, if required, joining fees shall accompany applications for membership Applicants will become members upon election or acceptance by at least two members of the Committee The Committee may decline any application for membership without giving reasons
- 5 2 Members of the Club shall consist of all persons who, (a) subscribe to the funds of the Club such sum as shall be determined from time to time by the Club Committee and have been elected or accepted as members by the Committee under clause 5 1 of these Rules and, (b) all Honorary Life Members appointed under clause 5 4 8 of these Rules
- 5 3 Any member who is in arrears with their subscription by two months or more shall no longer be deemed to be a member of the Club

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### **5 4 Categories of Membership**

- 5 4 1 Non-flying Trial Membership is a Trial Membership for one day only without flying privileges or voting rights Non-flying trial members are considered elected upon paying the subscription and signing a Register of Trial Members
- 5 4 2 Flying Trial Membership is a Trial Membership for one day only without voting rights Flying Trial Members are considered elected upon paying the subscription and signing a Register of Trial Members The Committee may decide from time to time to include a complimentary flight in the Flying Trial Membership privileges
- 5 4 3 Non-flying Membership is membership with all the rights and privileges of membership of the Club excluding affiliations to other flying Societies
- 5 4 4 Flying Membership is full membership of the Club
- 5 4 5 Non-flying Double Membership entitles two people to all rights and privileges of membership of the Club excluding affiliations to other flying Societies
- 5 4 6 Flying and Non-flying Double Membership entitles one person to full membership of the Club, and one person to membership with all the rights and privileges of membership of the Club excluding affiliations to other flying Societies
- 5 4 7 Flying Double Membership entitles two people to full membership of the Club
- 5 4 8 Honorary Life Membership may be awarded to persons who have made an outstanding contribution to sport and recreational flying generally, or to the Club in particular Honorary Life Members shall be entitled to all the rights and privileges of membership of the Club without payment of any subscription except for any affiliation fees to other Societies which the Club may from time to time affiliate with A proposal for Honorary Life Membership must be carried by a two thirds majority of those with voting rights at a Special or Annual General Meeting

### **5 5 Resignation**

Any paid-up member may resign from the Club by giving notice of such resignation in writing and shall cease to be a member upon receipt of such notice by the Secretary No refund of current subscriptions will be made It is the responsibility of the member to notify any affiliated Societies of their resignation from those Societies

### **5 6 Expulsion**

The Committee may expel any member if in the opinion of the Committee after enquiry (during which the offending member has the right to be heard) such member has been guilty of any conduct prejudicial to the interests of the Club in particular, or to sport and recreational flying in general

## **6 Subscriptions**

Subscriptions and joining fees for each category of membership shall be fixed by the Committee, or at a Special or Annual General Meeting Subscriptions are due on the first day of the financial year as fixed or amended under clause 9 1 of these Rules Members joining during the year shall pay a subscription determined by the Committee

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## Rules of NORTHLAND MICROLIGHT CLUB INCORPORATED

### **7 Management**

The management and control of the business and affairs of the Club shall, subject to such limitations and restrictions as these Rules may from time to time prescribe, be vested in the Committee who may exercise all powers, authorities and discretion of the Club

#### **7.1 Delegation**

The Committee may delegate any of its specific duties and/or powers to Sub-committees consisting of such member or members of their body or such specialist advisors appointed by the Committee as they think fit and may from time to time revoke such delegation. Any sub-committee so formed shall in the exercise of its functions so delegated conform to the aims, objectives and policies of the Club and any rules that may be imposed upon it by the Committee.

#### **7.2 Committee**

The number of persons elected to be on the Committee shall be determined at the Annual General Meeting but shall be no less than four persons and no more than ten persons, including Officers described below.

#### **7.3 Committee Meetings**

The quorum for Committee Meetings shall be half the total number of persons on the Committee. In the case of a fraction the quorum shall be the next highest number. Each Committee Member has one vote at Committee Meetings, with the chairperson having a casting vote in cases of equal division.

#### **7.4 Officers**

The Annual General Meeting shall elect a President, Secretary, and Treasurer. One person may hold more than one position. A Safety Officer shall be appointed by the Committee. The Committee may designate other Committee members with specific titles and responsibilities as required.

#### **7.5 Duties of Officers**

The Officers of the Club shall perform all the duties required by the Incorporated Societies Act 1908 and its amendments, and any other such duties as determined by the Committee from time to time.

#### **7.6 Co-opted Members**

The committee has the power to co-opt members to form any sub-committee as may be required under clause 7.1, and such co-opted members shall have no voting rights at Committee meetings.

#### **7.7 Patron**

A Patron may be elected at an Annual General Meeting. The term of office shall be one year. The person nominated must be a financial member of the Club.

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### **8 Meetings**

#### **8 1 Annual General Meeting**

The Annual General Meeting shall be held within three months of the end of the Financial Year as fixed or amended under clause 9 1 of these Rules. Fourteen days Notice of this meeting will be sent to all members. Business of the Annual General Meeting will be (a) to confirm minutes of previous AGM, (b) to adopt the Annual Report, (c) to adopt the Financial report, (d) to elect the Committee for the ensuing year, (e) to deal with any other General Business.

#### **8 2 Quorum**

The quorum for an Annual General Meeting shall be seven members, or one sixth of the total financial membership at the time, whichever is the greater. In the case of a fraction the quorum shall be the next highest whole number.

#### **8 3 Special General Meeting**

Special General Meetings may be called at any time by the Committee, or on special request by at least half of the financial members. Such request shall specify the business to be placed before the Special General meeting. At least fourteen days Notice to all financial members shall be given of all Special Meetings. The notice shall include the purpose of the meeting and any motions to be considered. The quorum for a Special General Meeting shall be the same as for an Annual General Meeting.

#### **8 4 Voting**

At a Special or Annual General Meeting each financial member shall be entitled to one vote (including each member of a Double Membership). Voting shall be by simple majority except as otherwise stated in these Rules. The chairperson shall have a casting vote in matters of equal division. Voting shall be by show of hands unless a secret ballot is requested by any three financial members. Financial members must be present to vote.

#### **8 5 Chairperson**

The President shall chair every Annual and General Meeting, if present. If the President is unable to attend, the members shall elect a chairperson for the meeting.

### **9 Finance**

#### **9 1 Financial Year**

The Financial Year shall be from the first day of March to the last day of February, but may be changed at a Special or Annual General Meeting.

#### **9 2 Annual Accounts and Audit**

The Treasurer shall present a Financial Statement and Balance Sheet relating to the previous Financial Year to the Annual General Meeting. An audit is not mandatory but may be requested by majority vote at the Annual General Meeting.

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### **9 3 Bank Accounts**

The Club may open and operate any number of bank accounts with any recognised banking institutions as decided by the Committee. There may be up to four cheque signatories, who are Committee members, with any two signatures required for cheques.

## **10 Rules**

### **10 1 Alterations to the Rules**

- 10 1 1 Any alteration, addition to, or rescission of these Rules shall be made only at an Annual or Special General Meeting
- 10 1 2 No resolution shall effect any alteration, addition to, or rescission of these Rules unless assented to by two-thirds of the members voting
- 10 1 3 No amendment of the Rules shall have any effect until it is registered with the Registrar of Incorporated Societies

### **10 2 Interpretation of the Rules**

The decision of the Executive as to the interpretation of these Rules shall be final and binding on all parties.

### **10 3 Bylaws and Regulations**

The Committee may from time to time make, alter or revoke any by-laws or regulations relating to the conduct of trials, contests, competitions and club flying.

### **10 4 Conduct**

All members shall be bound by the Rules of Northland Microlight Club Incorporated and of any Societies the Club affiliates with from time to time.

## **11 Declaration of Indemnity**

Every member joining the Club and taking part in Club activities shall do so entirely at his or her own risk and no member shall make any claim against the Club or any officer, member, servant or authorised agent of the Club, for any loss suffered by any such member through his or her participation in the activities of the Club notwithstanding that such injury or loss may have been caused by the negligence of the Club, or any officer, member, servant or authorised agent thereof.

## **12 Execution of Documents and Common Seal**

All documents intended to bind the Club shall be executed under the common seal of the Club by the authority of the President, and one other Committee member.

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**13**    **Winding Up**

- 13 1    Any resolution to wind up the Club must be carried by a majority vote of all financial members at the General Meeting called to consider the matter
  
- 13 2    Upon the winding up of the Club any remaining funds, after paying all debts and the expenses of winding up, shall be handed to RECREATIONAL AIRCRAFT ASSOCIATION of NEW ZEALAND (RAANZ) or other such CIVIL AVIATION AUTHORITY (CAA) approved organisation and in default thereof to such sporting body nominated by the Registrar of Incorporated Societies

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